

# COUNCIL POLICY LG538

## APPOINTMENT OF CHIEF EXECUTIVE OFFICER AND ACTING CHIEF EXECUTIVE OFFICER



KEY FOCUS AREA **Leadership and Governance**

### Purpose

The purpose of this Policy is to provide for the:

1. adoption of the model standards for CEO Recruitment, Performance and Termination;
2. appointment of an employee to act in the position of the Chief Executive Officer; and
3. appointment of a person to act in the position of the Chief Executive Officer

as required by the *Local Government Act 1995*.

### Policy

In accordance with the Local Government Act 1995, Council adopts the Model Standards for CEO Recruitment, Performance and Termination set out in the *Local Government (Administration) Regulations 1996*.

In relation to the appointment of an Acting Chief Executive Officer:

1. Council consents to a member of the executive team being appointed as Acting Chief Executive Officer for a period of up to 30 business days.
2. Directors will be appointed to the role of Acting Chief Executive Officer at the discretion of the Chief Executive Officer, subject to performance and dependent on availability and operational requirements.
3. All appointments to the role shall be confirmed in writing by the Mayor.
4. Council may by resolution appoint a person other than an employee to act in the role of Acting Chief Executive Officer. Bar exceptional circumstances, this will be reserved for occasions where a member of the executive team is unavailable.
5. A Council resolution is required for appointment of Acting Chief Executive Officer for any periods exceeding 30 business days.

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<b>Legislation:</b>	<i>Local Government Act 1995 s5.39A- C</i> <i>Local Government (Administration) Regulations 1996</i>		
<b>Organisational:</b>	Model Standards for CEO Recruitment, Performance and Termination		
<b>Version #</b>	<b>Decision:</b>	<b>OCM Date:</b>	<b>Resolution Number:</b>
1.	Adopted	20 April 2021	042/21
2.	Modified	25 July 2023	094/23